Steps to accessing RedShelf for students:
- Students will receive an email, they should look for an email from UC San Diego Bookstore <donotreply@redshelf.com>. This email will contain the login details for the book and the link
  * Students may need to check your Junk or Spam folder if you have not whitelisted this address in advance.
- Once they log into RedShelf they will be taken to a screen where they could select a green button to "view course content"
- Once selected students have two options:
  Option 1: Select the "start reading" button to read their eBook
  Option 2: Select the "Opt out" option at the bottom of the screen to complete the steps to opting out of this program

How to opt-out:
- Log into RedShelf
- Select "View course materials" button
- Scroll to the bottom and select "I want to opt out of access to all required materials for this course"
- Type "OPTOUT" within the field and click the light grey "Opt out of all required materials for this course"
**This feature is only available to students for the add/drop period. After the add/drop period if students don't opt-out we assume they are staying within the program. Any students who opt-out we will communicate that to the Bookstore to adjust billing for those students.

How to opt-back in:
- Select RedShelf within course
- Select "View course materials" button
- Select the "opt back in" button and students will gain full access back to the materials
**This feature is only available to students during the add/drop period. After the add/drop period if students don't opt back in we assume they are staying out of the program and they would have to purchase the materials on their own.

RedShelf Features tied within each Book:
- Linked Table of Contents and bookmarking
- In-text and marginal note taking
- Highlighting of text, graphs, and images
- Keyword search within text and notes
- Note and bookmark organizer
- Pen tool
- Built-in dictionary
- Flashcard creation
- Personalized study guide
- Collaboration and note sharing

Collaboration Feature: This is a great option to overlay your own notes/highlights to share with your students, see an example here: [Click here to watch video](#)

RedShelf Helpdesk: For any technically issues logging into their book or help with our eReader platform please have students contact us direct at: [help@redshelf.com](mailto:help@redshelf.com) or [312.878.8586](tel:3128788586).